

CARROLL COUNTY BOARD OF HEALTH

April 25, 2024

822 S. Mill St. Mt Carroll, Illinois 61053

Board of Health Members present: Dr. Reese, Bart Ottens, Jane Law, Jan Schmidecamp and Dr. Dan Woods.

Absent: Jenny Bergman, Michele Schiess, and William Iske

Others present: Kerry Whipple (Administrator), Lydia Hutchcraft (Treasurer) and Dawn Holland.

Reese called the meeting to order at 5:30 PM.

The agenda was reviewed. After review Law motioned to approve the agenda as presented. Ottens second, passed unanimously.

Minutes from the February 22, 2024 meetings were presented. After review Woods motioned to approve the minutes as presented. Ottens second, passed unanimously.

Law stated that the Finance Committee had met prior to the meeting and reviewed the bills to be paid.

Financial reports for February 2024 were presented (enclosed). After review, Woods motioned to approve the reports as presented. Ottens second, passed unanimously.

Financial reports for March 2024 were presented (enclosed). After review, Woods motioned to approve the reports as presented. Law second, passed unanimously.

Whipple informed the Board that a few grant opportunities may be available. She stated that the state has put out a Respiratory Surveillance grant that would span over two years for a total of up to \$140,000.00. There is also a community sharps removal grant that we will be working on and she is still waiting to for updates on a possible grant that would help with building updates and renovations. She with provide more information once it is available.

Whipple then updated the Board on the status of our IPLAN. She provided a draft summary for review. She stated that UIC hopes to have the final report soon and that we have to have it submitted by June 16, 2024. After discussion it was decided to move the next BOH meeting up to review the IPLAN prior to the due date.

The monthly activity report (enclosed) was reviewed. Holland shared a list of highlights since the last meeting. She stated that Cheryl Wallin (RN) had celebrated 1 year with the department, Doug Lieb (EH) had celebrated 16 years and she had celebrated 20 years with the department. Evening TB clinics were held at Thomson and Savanna fire stations, Whipple and Holland met with Metform about the tsmJ colorectal awareness program, Whipple provided lunch to the staff in honor of Public Health Week, we had a lunch and learn with Riverview Center, we got our state approval for document destruction and will start spring cleaning in the coming weeks, we participated in Law Day at the court house, we had our FCM review, we celebrated Administrative Assistants day with Chloe, scheduled our mobile dental clinic for August 5,6 and 7th and schedule CPR class on May 20 (anyone welcome to join).

At 5:50 Law motioned to go into executive session⁵ ILCS 120/2 (C) (21) Discussion of minutes lawfully closed under Open Meetings Act. Woods second, passed unanimously.

At 6:05 the Board came out of Executive session. Woods motioned to make Executive Session minutes from meetings dated 10/26/2006, 08/16/2012, 06/26/2014, 08/28/2014, 10/23/2014, and 04/28/2016 public. Ottens second, passed unanimously.

The date of the next meeting was discussed. It was decided that the next Board Meeting would be moved to June 13, 2024. This would allow the Board to review the IPLAN prior to the submission due date.

At 6:08 Law motioned to adjourn. Woods second, passed unanimously.

Minutes taken and submitted by Dawn Holland